



**COBURG WEST
PRIMARY SCHOOL**
Dress Code - Students Policy

Last Reviewed: August 2024

Review Due: August 2027



Help for non-English speakers

If you need help to understand the information in this policy please contact coburg.west.ps@education.vic.gov.au or call 9386 1286.

PURPOSE

The purpose of the Student Dress Code is to outline Coburg West Primary School requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Coburg West Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop a collective pride for Coburg West Primary School;
- support Coburg West Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities;
- reduce student competition based on clothing;
- assist in individual student safety and group security when travelling to and from school and on school excursions and activities;
- provides flexibility to students and families to choose clothing that best meets their needs and circumstances;
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

UNIFORM AND APPEARANCE

Coburg West Primary School's Council has endorsed the following items of clothing for Coburg West Primary School students:

- Summer dress
- Black skort or school shorts (three quarter length)

- Black pants or black full-length leggings
- Yellow (Gold) polo top/skivvy
- School windcheater/cardigan/black vest/bomber jacket
- School tunic with yellow (gold) polo top/skivvy with black tights or full length plain black leggings
- White/black socks
- Wide brimmed hat (school branded preferred)
- School beanie / scarf (school branded preferred)
- Monogrammed bomber jackets for students in grade 6 only
- Closed-toe shoes
- Coburg West Primary School branded schoolbag preferred

NOTE: There are no date restrictions on when the Summer and Winter uniforms can be worn

- School Council requires the Principal to be responsible for implementation of the Dress Code in a manner consistent with the Student Code of Conduct.
- Arrangements can be made to supply uniforms via [State Schools Relief](#) for families experiencing economic hardship. Such families should contact the school principal.

General appearance

Students should wear the uniform while at school, travelling to or from school or participating in school activities.

Coburg West Primary School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden.

Jewellery and cosmetics

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, and watches, are the only acceptable jewellery.

Cosmetics may not be worn at school. Only clear nail polish is permitted.

Hair and Sun safety

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

School uniform hats must be worn outside mid-August to the end of April as per DET requirements. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats are not to be worn inside, with the exception being beanies during Winter months.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

PURCHASE OF UNIFORMS

Families can purchase items of clothing from any store, so long as they abide by the above criteria.

All branded items of school uniform are available and can be purchased at *A Plus Schoolwear*:

- In person:
A Plus Schoolwear
133 Barkers Road, Coburg North
ph. 9354 8345
- Online:
www.aplusschoolwear.com.au
Delivery of uniforms to the school office is free of charge.

Inexpensive second-hand uniforms can be purchased via the School:

- Please contact the office for opening times. Payments can be made in cash or via EFTPOS.

Support for families experiencing difficulty

Please contact the Principal or School Office to discuss support that we may be able to provide to families having trouble meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

IMPLEMENTATION

Coburg West Primary School will ensure that this Student Dress Code is communicated to all families and students through our website, newsletters and classroom rep network. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, the classroom teacher and/or principal/vice principal may reach out to parents to discuss the situation further.

Measures taken by Coburg West Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

CONCERNS ABOUT THIS STUDENT DRESS CODE

Coburg West Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available in Coburg West Primary School's Policy website.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website (or insert other online parent/carer/student communication method)
- Reminders in our school newsletter
- Discussed in student forums
- Discussed at staff briefings/meetings as required
- Included in transition or enrolment handbook
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

FURTHER INFORMATION AND RESOURCES

- [Coburg West Primary School Sunsmart Policy](#)
- [Coburg West Primary School Complaint Policy](#)
- [Coburg West Primary School Student Wellbeing and Engagement Policy](#)
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

POLICY REVIEW AND APPROVAL

Policy last reviewed	August 2024
Consultation	CWPS community consulted through closed social media, newsletter during July 2024. School Council consulted November 2024.
Approved by	School Council 26/3/25
Next scheduled review date	August 2027